

**Board of Trustees Retreat
Tuesday, September 12, 2023
Thorlabs**

MINUTES

Start: 8:30 a.m.

End: 2:00 p.m.

Present: Dr. Morgus-Chair, Dr. Crowley-Vice Chair, Ms. Brown-Treasurer, Mr. Gewecke-Secretary, Dr. Carrick, Mr. Hofmann, Dr. Digby, Mrs. Smith, Dr. Connolly-President, Mrs. Fullem-Chief of Staff and Recording Secretary, and Dr. Nespoli-Retreat Facilitator.

- The retreat began with introductions, opening comments, and an outline for the retreat:
 - Tyler Morgus, Board Chair
 - President Jon Connolly
 - Dr. Larry Nespoli: Recap of Past Retreats and Board Follow-Up
 - Board Self-Evaluation
 - Governance (Policy) vs Administration (Practice)
 - Board Code of Ethics
- Each trustee was given time to note their reflections on the past year. Prompt questions were:
 - What one thing are you most proud of in the past year?
 - What is one area where you wish more progress had been made?
- Dr. Nespoli then facilitated a conversation about the principles of good trusteeship.
- A conversation about the strategic use of Board Designated Funds followed and included:
 - Apartment Building – Student Housing
 - Building D
 - HVAC
 - Enterprise Resource Planning (ERP) – Jenzabar – Campus Works
 - Other Projects?
 - Setting Priorities
- After lunch, Dr. Homer and Mr. Gaddy joined the retreat for conversation about student housing on campus. This conversation included the following topics:
 - Building E Plan
 - Building Developer, Management, and Financing
 - Action Plan: What next steps are needed to move this forward?
- The retreat ended with a discussion of major take-aways, closing observations, and next steps.
 - Major Take-Aways – Trustees
 - Closing Observations – Dr. Nespoli
 - Next Steps – Board Chair Morgus and President Connolly

Approved November 28, 2023:



John Santillo, Secretary – Board of Trustees