



**Board of Trustees Special Meeting
Thursday, February 13, 2025
Executive Office Board Room**

MINUTES

1. General Institutional Functions

- 1.1 Katy Fina, College Counsel, called the meeting to order at 5:00 p.m. and read the Public Statement:
- 1.2 Public Statement: Adequate notice of this meeting specifying the time and location was transmitted via fax, posted to the Sussex County Community College website, and on the main entry doors to the Administration Building on February 5, 2025, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
- 1.3 Roll Call / Pledge of Allegiance

The following were present: Mr. Cable, Mrs. Frank (via phone), Ms. Quinn, Mr. Santonastaso, Mr. Schick, Dr. Silverthorne, Mr. Yardley, Dr. Homer-Interim President, and Mrs. Fullem-Recording Secretary.

Also present: Mrs. Pappan-Vice President of Finance and Administration, Dr. Gallo-Associate Vice-President of Academic Affairs, Mr. Fruge-Dean of Technical Occupations, and Mr. Kula-Executive Director of the Foundation.

- 1.4 Welcome to Guests and Courtesy of the Floor for Agenda Items Only (5 minutes per speaker).

All members of the public who provide public comment shall first identify themselves. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours before the meeting. Written public comments shall be read at the meeting with the same time restrictions as all public comments. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

No one spoke.

ACTION 1.5 Election of Officers

There were two Trustees interested in the Board Chair position, Mr. Yardley and Mrs. Frank. Ms. Fina put forth Mr. Yardley for a vote first. The voice vote was as follows: Mr. Cable, Ms. Quinn, Mr. Santonastaso, Mr. Schick, Dr. Silverthorne, and Mr. Yardley voted yes. Mrs. Frank voted no. Having the majority, no further vote was conducted and Mr. Yardley was elected Chair.

There were two Trustees interested in the Board Vice Chair position, Dr. Silverthorne and Mrs. Frank. Ms. Fina put forth Dr. Silverthorne for a vote first. The voice vote was as follows: Mr. Cable, Ms. Quinn, Mr. Santonastaso,

Mr. Schick, Dr. Silverthorne, and Mr. Yardley voted yes. Mrs. Frank voted no. Having the majority, no further vote was conducted and Dr. Silverthorne was elected Vice Chair.

No nominations were received for Treasurer and Secretary. The Board will revisit these appointments at a future meeting.

The newly elected officers assumed their respective roles. Chairman Yardley expressed gratitude for the support and stated he would provide further remarks at the next meeting.

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- 1.6 Second person appointment to the Board of School Estimate.
One additional appointment was required. Mr. Yardley indicated he would reach out to potential candidates and present a name at a later date.
- 1.7 Courtesy of the Floor on General Matters (Public Session 5 Minutes per Speaker).
Mr. Santonastaso moved to open the floor for public comments. Mr. Cable seconded the motion. The motion carried unanimously.
No one spoke.
Mr. Santonastaso moved to close the public session. Dr. Silverthorne seconded the motion. The motion carried unanimously.
- 1.8 Executive Session – Mr. Yardley stated, “Be it resolved that the Board of Trustees will now go into an Executive Session to discuss pending or anticipated litigation falling within the attorney-client privilege. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist. However, it is not presently known if and when that will be.
“The Executive Session is expected to last approximately 60 minutes. After the Executive Session, no action will be taken.”
At 5:10 p.m. Mr. Schick moved for the Board of Trustees to enter Executive Session. Mr. Santonastaso seconded the motion. The motion carried unanimously.
At 5:20 p.m. Mr. Schick moved for the Board of Trustees to adjourn Executive Session. Mr. Santonastaso seconded the motion. The motion carried unanimously.
- 1.9 The next meeting of the Board of Trustees is Tuesday, February 25, 2025, at 5:00 p.m., in the Executive Office Board Room
- 1.10 Adjournment
At 5:21 p.m. Mr. Schick moved for the Board of Trustees to adjourn the public meeting. Mr. Santonastaso seconded the motion. The motion carried unanimously.

Approved: 
Herbert Yardley, Chair – Board of Trustees