



**Board of Trustees Special Meeting
Tuesday, June 21, 2022 – 4:30 p.m.
Zoom Virtual Meeting**

MINUTES

1. General Institutional Functions

1.1 Dr. Crowley called the meeting to order at 4:30 p.m.

1.2 Dr. Crowley read the Public Statement: Adequate notice of this meeting specifying the time and location was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Friday, June 18, 2022, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.

1.3 Roll Call / Pledge of Allegiance

The following were present: Dr. Crowley-Acting Chair, Ms. Brown-Treasurer, Mr. Gewecke-Secretary, Mr. Castner, Dr. Digby, Mrs. Fox, Mr. Hofmann, Mr. Santillo, Mrs. Smith, Dr. Connolly-President and Ex-Officio Member, and Mrs. Fullem-Chief of Staff and EA to the BOT/Recording Secretary.

Also present: Dr. Okay-Sr. Vice President of Academic and Student Affairs, Dr. Homer-Vice President of Student Success and Institutional Effectiveness, Mr. Gaddy-Chief Operating and Human Resources Officer, Mr. Fruge- Dean of Technical Occupations, Mrs. Unrath-Chief Budget Officer, Mrs. Meseha-Institutional Comptroller, Mr. Kienz-College Counsel, Mr. Wolverton, and Mr. Dykstra.

1.4 Dr. Crowley welcomed the guests and read the following statement.

“All members of the public that provide public comment shall first identify themselves. Members of the public may make public comments through audio and video. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.

Members of the public must remain on mute during remote meetings, until such time that they address the Board of Trustees.”

There were no public comments submitted in advance of the meeting.

1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

No one spoke.

ACTION (RC) 1.6 Water/Sewer Connections at MTEC. Murray Paving and Concrete for \$152,897.46. Chapter 12. (Resolution No. BFF06212022-1)

Mrs. Smith moved to approve water/sewer connections at MTEC as noted above. Mr. Castner seconded the motion.

Mr. Gaddy explained the urgent need for a special meeting to approve this item. Work for the Culinary Institute, and the necessary town and legal approvals to do the work have been a long process. Now that we have all of the appropriate approvals, we have to provide 72 hours notice before starting this project. Time is of the essence in order to have the building ready for the fall semester.

Ms. Brown noted that last month the Finance and Facilities Committee reviewed the Frankowski bid, but it was incomplete and inaccurate.

Mr. Wolverton (HQW) and Mr. Dykstra reviewed the bids for accuracy and thoroughness. Both supported the bid selection.

Roll call vote: Ms. Brown, Mr. Castner, Dr. Crowley, Dr. Digby, Mrs. Fox, Mr. Gewecke, Mr. Hofmann, Mr. Santillo, and Mrs. Smith voted yes. Motion carried unanimously.

6. Courtesy of the Floor on General Matters (Public Session-5 Minutes per Speaker)

No one spoke.

7. The next meeting of the Board of Trustees will take place Tuesday, June 28, 2022, at 5:00 p.m. in the Performing Arts Center.

9. Adjournment

At 4:45 p.m. Mrs. Smith moved to adjourn from the meeting. Mr. Castner seconded the motion. Motion carried unanimously.

Approved:



Kurt Gewecke, Secretary-Board of Trustees