



**Board of Trustees
REORGANIZATION MEETING
Tuesday, November 24, 2020 – 4:30 p.m.
Zoom Virtual Meeting**

MINUTES

1. Organizational Matters

a. Mr. Curcio called the meeting to order at 4:30 p.m.

b. Dr. Crowley read the Public Notice:

Adequate notice of this meeting has been provided at least 48 hours in advance of its commencement by posting in at least one public place reserved for such or similar announcements and by mail, telephone, or hand delivery to all appropriate parties pursuant to the Open Public Meetings Act, N.J.S. A. 10:4.1., and/or current Open Public Meeting Guidelines for Virtual Meetings.

c. Roll Call

The following were present: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, Mr. Curcio, Dr. Connolly-President and Ex-Officio Member, Ms. Fisher-Alumni Member, and Mrs. Fullem-Executive Assistant to the President and Board of Trustees/Recording Secretary.

Also present: Mr. Gandhi-Executive Vice President of Finance and Operations, and CFO, Dr. Okay-Senior Vice President of Academic and Student Affairs, Mrs. Fitzgerald-Associate Vice President of Academic Affairs & Dean of Arts and Humanities, Mr. Homer-Associate Vice President of Student Success and Institutional Effectiveness, Mr. Fruge-Dean of Technical Occupations, and Mr. Kienz-College Counsel.

d. Mr. Curcio welcomed the guests.

e. Public Session (Courtesy of the Floor) – No one spoke.

2. Election of Officers

Meeting will be chaired by the Chair of the Nominating Committee during the election of officers. Votes will be cast via a virtual/anonymous survey, and results relayed to the Nominating Committee Chair who will, in turn, report the results to the Board and public. (Resolution RO11242020-1)

a. Action on the Nominating Committee Recommendations/Election (The

newly elected officers immediately assume their respective offices once elected. After any comments elected officers wish to make, the Chair resumes with the order of the day.)

Dr. Lamonte, Chair of the Nominating Committee noted the process by which the committee reviewed Trustee interest. She again stated the slate put forth by the Nominating Committee. There were no nominations from the floor. Ballots were cast anonymously through a virtual poll, with unanimous results as follows:

Chair:	Mr. Curcio
Vice Chair:	Dr. Morgus
Secretary:	Dr. Crowley
Treasurer:	Ms. Brown

Mr. Curcio resumed his role as Board Chair and continued the meeting.

3. Appointment of Legal Counsel

- 3a. **Recommendation:** Weiner Law Group, LLP as Formal Legal Counsel for SCCC on an Hourly Rate Model with Glenn Kienz to Represent the College. (Resolution RO11242020-2)

Dr. Morgus moved to appoint Weiner Law Group, LLP, as noted above. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

- 3b. **Recommendation:** Laddey, Clark & Ryan, LLP to Serve as Special Counsel for SCCC. (Resolution RO11242020-3)

Mr. Curcio recused himself from discussion and action for this item.

Mrs. Fox moved to appoint Laddey, Clark & Ryan, LLP, as noted above. Dr. Morgus seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, and Dr. Morgus voted yes. Motion carried.

- 3c. **Recommendation:** Special/Conflict Counsel Services - Porzio, Bromberg & Newman. (Resolution RO11242020-4)

Mr. Hofmann moved to appoint Porzio, Bromberg & Newman for special/conflict counsel services. Mrs. Fox seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

4. Appointment of an Auditing Firm

Recommendation: Wiss & Co. of Livingston, NJ for Fiscal Year Ending June 30, 2021, in the Amount of \$70,000 for the College Audit, Which Includes the Credit Hour/Charge Back Enrollment Audits (Resolution RO11242020-5)

Ms. Brown moved to appoint Wiss & Co., as noted above. Dr. Crowley seconded the motion.

It was noted that in the spring of 2021 auditing services will be reviewed. It was also noted that the SCCC Foundation is a separate line item in the audit.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

5. Appointment of On-Call Engineering & Architectural Firms

Recommendation: Re-Appointments of On-Call Engineering Firms: Mott McDonald, HQW Architects, LLC, and J.G. Petrucci Co./Iron Hill, Inc. as Existing Service Providers. (Resolution RO11242020-6)

Mr. Hofmann moved to re-appoint on-call engineering firms as noted above. Dr. Morgus seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

6. Appointment of Bank Depositories

Recommendation: Lakeland Bank, Sussex Bank, and First Hope Bank (Resolution RO11242020-7)

Mr. Curcio recused himself from discussion and action for this item. Dr. Morgus took the role of Chair for discussion and action.

It was noted that Sussex Bank is now Provident Bank. Upon a motion made by Mrs. Geraci, and seconded by Mrs. Fox (and unanimous vote), the recommendation was amended to Lakeland Bank, Provident Bank, and First Hope Bank.

Mr. Hofmann move the approve the amended recommendation for appointment of bank depositories. Mrs. Fox seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, and Dr. Morgus voted yes. Motion carried.

7. Appointment of Insurance Brokers of Record

Recommendation: The Morville Agency (a Division of Bollinger) through June 30, 2021 and SAIF. (Resolution RO11242020-8)

Mr. Hofmann moved to approve the appointment of insurance brokers of record as noted in the recommendation. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

8. Appointments to the College's Board of School Estimate. (Resolution RO11242020-9)

Mr. Curcio asked Dr. Morgus and Ms. Brown to continue in role as members of the Sussex County Community College Board of School Estimate. Both Dr. Morgus and Ms. Brown said yes.

Dr. Digby moved to approve the appointments. Dr. Crowley seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

9. Naming of the Board's Official Newspaper/s of Record

Recommendation: The New Jersey Herald/The New Jersey Star Ledger/The New Jersey Sunday Herald. (Resolution RO11242020-10)

Dr. Morgus moved to approve the recommendation, as noted above, for the Board's official newspaper/s of record. Mr. Hofmann seconded the motion.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

10. Selection of the Date, Time, Location of Meetings (Resolution RO11242020-11)
Schedule is located on the last page of this packet.

Dr. Morgus moved to accept the Board Meeting Schedule as presented. Mrs. Fox seconded the motion. Motion carried unanimously.

(*) 11. Consideration of the Appointment of Standing and Ad Hoc Committees. Current Committees Include: (Resolution RO11242020-12)

- a. Executive Committee – The four officers of the Board
Mr. Curcio-Chair, Dr. Morgus-Vice Chair, Dr. Crowley-Secretary, Ms. Brown-Treasurer

- b. Personnel and Curriculum Committee
- c. Finance and Facilities Committee
- d. Audit and Policy Committee

Mr. Curcio asked that Trustees continue on their current committees until further conversation or notice.

Dr. Morgus moved to accept Mr. Curcio's recommendations. Dr. Digby seconded the motion. Motion carried unanimously.

- (*) 12. Appointments to New Jersey Council of County Colleges (Resolution RO11242020-13)
- a. Representative (Chair) and Alternate – Mr. Curcio appointed Mrs. Fox and Dr. Digby.
 - b. Two Trustees to the Ambassador Program – Mr. Curcio asked that any Trustee who wished to volunteer for this role, to get in touch with him.

Dr. Crowley moved to accept Mr. Curcio's appointments. Mr. Hofmann seconded the motion. Motion carried unanimously.

13. Appointment of Foundation Liaison (Resolution RO11242020-14)

Mr. Curcio re-appointed Mrs. Fox as Foundation Liaison.

Dr. Morgus moved to accept Mr. Curcio's appointment for Foundation Liaison. Ms. Brown seconded the motion. Motion carried unanimously.

14. Adoption/Re-Adoption of the Trustee Bylaws (Resolution No. RO11242020-15)

Dr. Digby moved to re-adopt the current Trustee Bylaws. Dr. Crowley seconded the motion.

Mrs. Fox noted that conversation regarding bylaws review, and it has been determined that they will be reviewed/amended after the Pandemic ends.

Roll call vote: Ms. Brown, Dr. Crowley, Dr. Digby, Mrs. Fox, Mrs. Geraci, Mr. Hofmann, Dr. Lamonte, Dr. Morgus, and Mr. Curcio voted yes. Motion carried unanimously.

15. Appointment of Recording Secretary to the Board

Recommendation: Wendy Fullem with Melissa DeJoseph as Alternate (Resolution RO11242020-16)

Dr. Morgus moved to approve the recommendation for appointment of Recording Secretary to the Board as noted above. Mrs. Fox seconded the motion. Motion carried unanimously.

16. Appointment of Title IX Coordinator for a Year – November, 2020 – November, 2021

Recommendation: Elizabeth Muller (Resolution RO11242020-17)

Dr. Digby moved to approve the recommendation for Title IX Coordinator as noted above. Dr. Crowley seconded the motion. Motion carried unanimously.

17. Other Business – None
18. Public Session (Courtesy of the Floor) – No one spoke.
19. Adjournment

At 5:00 p.m., Dr. Morgus moved to adjourn from the Annual Board of Trustees Reorganization Meeting. Ms. Brown seconded the motion. Motion carried unanimously.

- (*) Trustee Bylaws provide authorization for the Board Chair to make these appointments upon confirmation by a majority of the voting Board members.

Approved:



Paul B. Crowley, Secretary – Board of Trustees